

3 July 1963

MEMORANDUM FOR: Executive Assistant to DDR

SUBJECT: Transfer of Mr. [] to DDR

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1. I have discussed with Colonel [] as I am sure he has told you, and with the DDI people the proposed transfer of Mr. [] and his secretary to my office. As you will see from the attached draft which I have prepared for your use as desired, Mr. [] will be relieved of his duties as CIA representative on COMOR on 11 July and I would like to make that date as the date of his transfer.

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2. I also spoke to Colonel [] about the need for additional space both in connection with my normal committee needs and more recently in connection with the addition of Mr. [] to my staff.

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3. I would appreciate your taking whatever action necessary to accomplish the proposed changes.

[]

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Special Assistant to DDR

Copy 1 EA/DDR
2 EA/DDR
3 SA/DDR
4 SA/DDR

Attachment: Suggested Draft.

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